

"The School's policies which are made from time to time are made pursuant to the requirements set out in section 47 of the <u>Education Act 1990 No 8 (NSW</u>) and of the NSW Education Standards Authority (NESA) requirements for registration of the school."

### 1. PURPOSE

Warakirri College aims to provide an environment where students, employees, parents, caregivers or community members are free from bullying or harassment within the learning or working context of Warakirri College.

### 2. SCOPE

- 2.1. This policy applies to all Warakirri students. It includes all student's bullying behaviour, including cyberbullying, that occurs in Warakirri College or where there is a clear and close relationship between the school and the conduct of the students.
- 2.2. All members of the Warakirri College community are encouraged to contribute to preventing bullying by modelling and promoting appropriate behaviour and respectful relationships.

#### 3. **DEFINITIONS**

Bullying intentional and repeated behaviour that involves ongoing misuse of power that can cause physical and/or psychological harm to a student. Bullying behaviour can be verbal, physical, social (e.g. excluding, alienating behaviour) and psychological (e.g. spreading rumours, sending hurtful messages or comments) and includes cyber-bullying via social media and other online platforms.

Bullying can involve discrimination, intimidation and harassment. Bullying behaviours may be individual or collective behaviours that occur on or outside school premises and during or after school hours. Some bullying may constitute criminal conduct, such as assault, threatening behaviours, property damage or harassment/stalking.

#### 4. **REFERENCE**

Education Act 1990 No 8 (NSW)



## 5. POLICY

#### 5.1 General

- 5.1.1 Warakirri College provides teachers and support staff who assist students with a range of personal issues and incidents that have taken place onsite, such as bullying, harassment and being a part of, or subjected to, anti-social behaviour. This includes advice, mediation, disciplinary action and referrals to other services.
- 5.1.2 Students are encouraged to report bullying to the Head of Campus or any staff member.
- 5.1.3 Warakirri College does not permit corporal punishment of students attending the College under any circumstances.
- 5.1.4 Warakirri College does not condone corporal punishment by a parent or caregiver to reinforce any disciplinary actions implemented by the school.

#### 5.2 Head of Campus responsibilities

- 5.2.1 Work closely with Year Coordinators to provide students with age-appropriate support and education about bullying behaviours, respectful relationships and processes for reporting bullying to ensure their safety.
- 5.2.2 Investigate bullying complaints and respond in a timely and procedurally fair manner to respect the dignity and privacy of those students involved.
- 5.2.3 Inform relevant staff about bullying complaints and incidents.
- 5.2.4 Notify parents and carers of bullying incidents that involve their children in a timely manner.
- 5.2.5 Collaborate with students, parents, school leadership and external agencies where appropriate in identifying and addressing bullying behaviour.
- 5.2.6 Provide wellbeing support for students involved in bullying, including liaison with the counsellors and other support staff where appropriate.



### 5.3 School staff responsibilities

- 5.3.1 Take reasonable care for the safety and wellbeing of students at school or when involved in a school activity.
- 5.3.2 Implement classroom anti-bullying education and preventative strategies that promote respectful relationships.
- 5.3.3 Notify the Head of Campus and maintain a confidential record of any alleged bullying matter on Sentral.
- 5.3.4 Collaborate with students, parents, school leadership where appropriate in identifying and addressing bullying behaviour.

#### 5.4 Parent responsibilities

- 5.4.1 Work collaboratively with campus and College processes and staff to prevent and resolve allegations of bullying.
- 5.4.2 Not engaging in bullying behaviours toward any students, staff or other parents.

#### 6. MONITORING AND REVIEW

The Senior Leadership Team monitors the implementation of this policy, regularly reviews its contents to ensure relevance and accuracy, and updates it biannually.



## 7. APPENDIX – STUDENT CONTRACT

As a student at Warakirri College, I understand I have the right to:

- Enjoy a safe and supportive learning environment free from discrimination or harassment;
- Speak to Warakirri staff about any issues in my personal life or life at school that may adversely affect my education or welfare either at College or at home.

As a student at Warakirri College, I know I have the responsibility to follow the Student Code of Conduct and I understand that my position in the College will be at risk if I break this code.

### Warakirri College Student Code of Conduct

At Warakirri College students agree to:

- Act in a manner that is respectful and supportive of staff and students;
- Take responsibility for their actions;
- Come to class on time, prepared for lessons with appropriate books, completed homework and necessary equipment;
- Participate in a conscientious and responsible manner in all College activities;
- Be co-operative in class and support other students' learning;
- Not commit or engage in any dishonest or unfair act in relation to an examination or other form of academic assessment (i.e. no plagiarism or cheating);
- Hand in mobile phones as requested by teachers unless a mobile phone pass has been granted;
- Take responsibility for personal belongings and respect those of others;
- Not graffiti or damage any item on College premises;
- Supply a note/email for all absences, including partial absences or reply to SMS messages and a medical certificate for extended absences and assessment tasks which are missed or submitted late;
- Dress in a manner that is respectful of others, in keeping with workplace dress standards and the Warakirri College Student Dress Code;
- Not bring energy drinks or chewing gum to school;
- Not smoke or vape less than 10m from any College premises;
- Not bring or be under the influence of alcohol, illegal drugs or non-prescribed medication;
- Not bring weapons or dangerous items of any kind to the College;
- Not engage in any offensive conduct or unlawful activity.

I have read and understood all clauses of this contract and I agree to comply with them to the best of my ability. I understand that if I do not honour any part of this contract I can expect to face disciplinary action and that my position at the College will be under review. I understand that I am able to discuss or get clarification on any item in this contract or related College policies and procedures at any time upon request.